



Board Meeting Minutes

August 14, 2024

This meeting was virtual and in person, at the Community Room at the Kennedy School.

Board members in attendance:

Chair – John Fitzgerald	Present
SW 1 & Treasurer - Brian Schutte	Present online
SW 2 & Secretary - Megan Gobble	Present
East 1 - Donn Dennis	Present
East 2 & LUTC Chair - Rich Burton	
NW 1 - Ike Harris	Present
NW 2 - Matt Roberts	Present
At Large 1 - Robert Bowles	
At Large 2 - vacant	
At Large 3 & Vice Chair - John McSherry	Present
At Large 4 - Lauren Falkner	Present online
At Large 5 & Social Chair - Michelle Fitzgerald	Present
At Large 6 - Lucy Morrow	Present

Minutes taken by: Megan Gobble

Guests: Clarence Larkin (My Family Village)s, Cathy McCarthy (Social Committee & FotC), Lucy’s daughter Alicia Yerkza, Dina (Media Team Lead - online)

Welcome, Roll Call, and Introductions

Called to order by Chair John F at 6 pm with 6 board members - Quorum established.

Approval of Previous Meeting Minutes

Megan will have them by the next meeting. Still playing catch up after a 3 month medical absence. Who has the notes for each previous meeting? Megan for May, Michelle for June, Lauren for July. Megan will get them, edit, and send them out for review.

Review & Approval of Meeting Agenda:

MOTION: Matt moved to approve the agenda. Lucy seconded.

MOTION PASSED by a majority vote; 0 abstained; 0 opposed.

Unfinished Business

1. Community Room Booking Intern - What could we afford? 20% commission? Look at the room Bookings for the previous year and if they increase the bookings then could get a better commission? Similar to a sales person position.
 - a. Michelle suggests using the Recording Secretary budget for the intern.
 - b. Megan sent out a copy of a draft agreement from 2012 to the board to use as an example for legal documentation.
 - c. Matt will look into how to get word around the UO campus to get a local student that may want to do this.

New Business

1. **Black Family Village** (Clarence Larkins)
 - a. Clarence Brought more info on support for the Village with a map of the center and Bios of prominent Black local leaders to honor with names of various rooms in the center.
 - b. At the Sept 10 PPS board Meeting he will try to present his proposal and asked us to attend for support. It was suggested to also contact the Vernon and Woodlawn associations. He has the funding, but PPS doesn't yet agree to the project. PPS has a deficit and wants the property to be purchased.
 - c. A large Sports complex is a competitor project. Gary Holland is the lead. Ike will invite him to a board meeting as a point of clarity. Come to our September General meeting and have a discussion and present to the public.
 - d. How much does the dirt cost? would be nice to know since PPS wants to get some \$5,888,000.00. Property value can be found at this link to the property map including assessed value and tax information:
https://www.portlandmaps.com/detail/assessor/5700-NE-CESAR-E-CHAVEZ-BLVD/R315411_did/
2. **Local Political Candidates** - We would still like to do a Candidates forum before the November election- 24 candidates. But we need to have a location bigger than our Community Room. .
3. **Memories of Peter Keller** - Past Chairman of CNA (2020 - 2022)
 - a. John F - Relayed to us that Peter died while hang gliding & hiking in Bend during the heatwave and died of a Heart Attack. John remembers 2020 and getting involved with the CNA, Peter did great job in helping folks do online meetings, wrote a lot of letters from the board for support of projects, very level headed, allowed everyone to be heard.
 - b. John Mc - Remembers his passion and hope in our community. Empathy.
 - c. Peter was Matt's first contact. He really helped the University of Oregon feel welcome.

4. **Halloween Trick or Treat planning** - John & Michelle have a treat map and partner with friends. Wanted to know if CNA would like to tag onto that. Lucy & Cathy are planning how to distribute treats on Alberta Street during the day. Discuss at the next Social committee meeting.

5. **Vote on At Large 2 Vacancy**

Alicia Yerkza lives near Holman & 32nd and has 2nd & 3rd grade daughters in school and is a school teacher. Would like to be CNA's AL2 representative.

MOTION: Michelle motioned to vote for Alicia as At Large 2 representative. Ike seconded.

MOTION PASSED by a majority vote; 0 abstained; 0 opposed.

Committee Reports

1. Website Update (Matt) - A Faculty member, Falene, from Clark College requested to do a website project for us. They are teaching an 8 week course, so still have 4 weeks to go. May know more by the. September meeting. Review it. Dina sent data to Falene. Letting them be creative as they have different teams doing it. No cost to us. We will see what happens.
2. Social Committee (Michelle) - Yard Sale coming up on Saturday and Sunday, Sept 14 & 15. Hoping to get Food Trucks. The one in June matched the one from last year. Need help in dealing with the donations of leftover items - a truck or someone that can help to move the items. Sale is from 8am to 3pm. Map & signup already up online.
3. Media Committee (Dina) - New designer, Michael Raines, is getting the Sept paper out. Facebook 51 posts. Hope to cover the local candidates and the new voting system.
4. Concordia Commons Committee - Kepper
 - a. Lucy will become the CNA rep for the subcommittee, taking over from Megan.
 - b. Budget for next year - Start talking about it in November.
 - c. Express Joy, love the Commons. We need help with Social Media, graphic or art sense. Would love to have more help. Kathleen is caring for and planting seasonal plants. Kristen Bell & John Guthrie running our game nights. Core team is currently Kepper, Lucy, Cathy, and Megan.
 - d. Unfortunately Teote is gone - a new restaurant should be coming soon.
 - e. Extractos' water was used and they got the water bill for cleaning the street. We do not know how much they spent on the water bill. PBOT may pay, or we will ask CNA. Portland Parks watering 1x weekly. Flowers we water ourselves - take water with us from home.
 - f. Commons Events:
 - i. Music Portland - Hybrid event. We Pay \$1,000 for the 4 concerts and Music Portland runs them. Last one for this year is Sept. 8.
 - ii. Sept 15th a Qi Gong.
 - iii. September Saturdays 4-6 Game Night.
 1. We are getting a \$500 grant from PBOT to help pay for the Games.
 - iv. Sept 21st from 3-6pm Celebrate the Commons. Interactive activities. Bingo & Corn Hull tournament.
 - v. Next year we would like to have poetry each month.

5. Ad-Hoc CNA Branding Committee (John F.) - Sept 8th concert we will have a survey passed around to see about neighborhood opinions. Really want to see the 50 year anniversary with hats & pins & such. Still need a logo to use for the items. Need a committee lead - have been discussing, and have some ideas, doesn't need to be a board member.
6. Finance (Brian) -
 - a. Because of more pages in the paper (12 vs. 8), Ads sales are helping to give us more money so we can pay for a community Room intern.
 - b. We haven't spent as much money on events this year.
 - c. Next year look for community partnerships.
 - d. July financial summary:
 - Monthly Revenue \$3,331
 - Monthly Expenses \$2,887
 - Monthly Profit \$444
 - Year-to-date Profit \$918
 - e. Combined financial activity results in a current bank balance of \$29,247 plus Paypal reserves of \$3,140.
 - f. Consider giving Elaine a reward for Ad Sales?

Announcements

1. Sept meeting - Chair will ask for Clarence & Gary to speak at our next meeting. What about Rank choice voting information - Have someone speak live - Dina will ping the person she has contact with.
2. University of Oregon:
 - a. Athletic Fields - will rent out to high schools and intramurals. May have some time available for the public to use but not yet determined. Don't have a conditional use permit yet. Stand by to hear. The baseball field is in high demand.
 - b. Event Space opening up by November? We could use it for our Winter Celebration (Ballroom & Atrium).
 - c. Traffic Impact Study - Property is zoned in sections. Required by the city. Only about 500 students total planned. Late August Law school will be opening.

Adjournment at 7:57pm

Matt motioned/ Michelle 2nd - all approved.

Draft Minutes submitted by Megan Gobble on Sept. 11, 2024