

**Concordia Neighborhood Association
Board Meeting MINUTES DRAFT
May 3, 2023**

Web: <https://meet.google.com/jwb-ivfb-mcv>
Telephone Call in: 1-413-779-5435; PIN: 246824040#

Board members in attendance:

Chair – Kieran Lee	Absent
SW 1 - Javier Puga-Phillips	Present
SW 2 - Megan Gobble	Present
Treasurer and East 2 - Heather Pashley	Present
East 2 - Astrid Furstner	Present
NW 1 - Ike Harris	Present
NW 2 - Matt Roberts	Present
At Large 1 - Robert Bowles	Present
At Large 2 - Patricia McMahon	Absent
At Large 3 - John McSherry	Present
At Large 4 - Rich Burton	Present
At Large 5 - Michelle Fitzgerald	Present
Vice Chair and At Large 6 - Brittany van Der Salm	Present

Recording Secretary: Megan Gobble

ALSO IN ATTENDANCE:

Leigh Shelton, Kepper Petzig, Katherine McConnel, Online participants - Gordon Riggs

WELCOME AND INTRODUCTIONS:

Brittany van Der Salm called the meeting to order at 19.05 and a quorum was established. Board attendance included: 11/12 filled positions. Dina Morgan, new Media Team Lead (and from May, Editor) was welcomed.

REVIEW & APPROVAL OF MEETING AGENDA:

MOTION: Javier Puga-Phillips moved to approve the May meeting agenda. Robert Bowles seconded.

MOTION PASSED by a majority vote; 0 abstained; 0 opposed.

OUTSTANDING BUSINESS:

MOTION: Heather Pashley moved to approve the April Board minutes with the corrections circulated via email incorporated. John McSherry seconded.

MOTION PASSED by a majority vote; 0 abstained; 0 opposed.

OUTSTANDING BUSINESS CONTINUED:

- **ADU Notices:** Rich Burton reported that there is no process here and no emails regarding ADUs are shared currently (only physical mailbox). Rich will be contacting the Bureau of Development Services.
- **36th & Lombard:** Rich Burton has contacted a Regional Safety Representative and will follow up on this. John McSherry has a neighbor in PBOT and will ask if they can refer a contact in ODOT.
- **PPS Letter:** Ike Harris shared that he attended the Portland Public School presentation at the Lutheran Church. There the group presented the Community Center proposal letter asking to be included in future discussions about the property. The letter was also emailed.
- **International Grove Grant:** Brittany to follow up on this. Potentially use AI to create a letter?.
- **Community Room guidelines:** Javier Puga-Phillips has updated the draft guidelines to include a \$100 cleaning deposit. It costs \$85 for the cleaning service. There are however multiple unresolved issues here. **MOTION:** Javier Puga-Phillips motioned to rescind the motion to approve the draft guidelines. Javier to discuss this with Heather and Robert separately and report back to the board.
- **Good Neighbor Agreement** w/ University of Oregon campus: **MOTION:** Matt Roberts motioned to table this in the Fall as the students move in September. Heather Pashley seconded. No vote here. This item is to be tabled at the September General meeting.
- **CNA extra funds disbursement:** **MOTION:** Matt Roberts motioned for this item is to be tabled at the June board meeting. Michelle Fitzgerald seconded.

NEW ITEMS:

- **Kieran Lee is stepping down as Chair of the Board effective immediately.** Election for the new Chair to take place at the June General meeting. The Chair is open to anyone living or working in Concordia, 14 years or older. 7 days notice is required for an election to the Public. A notice re: Chair vacancy to be added to the website, Instagram and Facebook.
- **Media Guidelines:** Dina shared an update. Shawn M (previous Media Lead) wrote the guidelines. Dina is writing a human interest story about the owner of the new business called *Laundry on Alberta*. Question re: is guideline #7 is infringed if the owner can let readers know they will get 20% off of their Vintage Sports Jerseys for Father's Day. General consensus is that it is ok if people said they heard about the business through the paper and the owner gave them a discount, but that Dina couldn't write in the paper they would get a discount. Considered a free ad. Javier to put an Ad on Instagram. Javier would like to have stories to promote our minority owned businesses - *Equity and Equality* - include this in the June Board meeting discussion.

Prescott Street Safety concerns (presented by Katherine McConnell of Sabin Neighborhood's Land Use and Transportation Committee).

- Prescott is considered a Neighborhood Collector street, not meant to be a cut-through street. Killingsworth and 33rd Ave are considered District Collector streets. Multiple deaths on Lombard & Columbia as they are higher speeds. The neighborhoods of King, Alameda, Concordia, & Sabin are combining their LUTC's to focus and get some say on what PBOT does with Prescott.

MOTION: Javier Puga-Phillips motioned to move this special action item into the LUTC, Megan Gobble seconded.

MOTION PASSED by a majority vote; 0 abstained; 0 opposed.

- **CNA Board email list:** Brittany sent an email to Mica (IT) to update the group list to remove old emails. Robert Bowles suggested using the Drive feature in Google to save documents going forwards.
- **Committee Reports:**
 - **Finance:** There is \$26k in bank accounts currently. Heather Pashley to share a financial report with the Board.
 - **LUTC:** Rich Burton reported on the first LUTC meeting this year on April 19th. A set of Hot Topics including Lombard, Prescott, building on 28th & Alberta, 33 and 42 Ave bridges was discussed.
 - Considering having a monthly sidebar in the paper with LUTC issues covered.
 - Hope to get information on all residential infilling in the neighborhood. Contacting BDS (Bureau of Development Services), PBOT (Portland Bureau of Transportation), ODOT (Oregon Department of Transportation).
 - Next meeting May 17th at 7. Always 3rd Wednesday. Except June will be 2nd Wednesday.
 - **Media Team:**
 - Recent team meeting on April 24. Discussed "Cheap things to do" each month, and moving the paper to 12 pages eventually.
 - May Issue - Income of \$2,212. Expenses \$2,806.
 - **Social Committee**
 - Easter egg Hunt was a success. Thanks to all. Next event is Cinco de Mayo on Friday May 5 at Chilango on Alberta between NE 22nd and 23rd.
 - Social Committee meet every first Friday. Next one will be at RJ Skilllets.
 - The Social Committee already has the yard sale this in the budget and schedule, but it needs a motivated leader to run it.

MOTION: Javier Puga-Phillips motioned to receive \$500 for the social committee to use for food for Social Event committee meetings. Noone seconded. This needs to be discussed as potentially a fund all committee heads could use for refreshments at meetings.

- **Emergency Preparedness Ad-Hoc Committee:** a virtual meeting took place on 4/25. Considering ideas of what to do including contacting NET writers Erin Cooper

& Micah Wolf. Consider an idea for a monthly article with everyone (along with the author) purchasing and putting aside items for a family emergency kit.

The meeting was adjourned by Brittany van Der Salm at 20:37

Respectfully submitted,

/s/ Megan Gobble

Megan Gobble, Recording Secretary for 5/3/ 2023