

**Concordia Neighborhood Association
Board Meeting MINUTES DRAFT
June 7, 2023**

Web: <https://meet.google.com/jwb-ivfb-mcv>
Telephone Call in: 1-413-779-5435; PIN: 246824040#

Board members in attendance:

Chair – Unfilled	
SW 1 - Unfilled	
SW 2 - Megan Gobble	Present
Treasurer and East 2 - Heather Pashley	Present
East 2 - Astrid Furstner	Absent
NW 1 - Ike Harris	Absent
NW 2 - Matt Roberts	Absent
At Large 1 - Robert Bowles	Present
At Large 2 - Patricia McMahon	Absent
At Large 3 - John McSherry	Present
At Large 4 - Rich Burton	Present
At Large 5 - Michelle Fitzgerald	Present
Vice Chair and At Large 6 - Brittany van Der Salm	Present

Recording Secretary: Michelle Davies

ALSO IN ATTENDANCE:

Gordon Riggs, Media Team Lead; Editor; Leigh Shelton

WELCOME AND INTRODUCTIONS:

Brittany van Der Sale called the meeting to order at 18:13 and a quorum was established. Board attendance included: 6/12 filled positions.

REVIEW & APPROVAL OF MEETING AGENDA:

MOTION: Megan Gobble moved to approve the June meeting agenda. Robert Bowles seconded.

MOTION PASSED by a majority vote; 0 abstained; 0 opposed.

MOTION: Megan Gobble moved to approve the April Special Meeting minutes. John McSherry seconded.

MOTION PASSED by a majority vote; 1 abstained (non attendance at April meeting); 0 opposed.

MOTION: Robert Bowles moved to approve the May Meeting minutes. John McSherry seconded.

MOTION PASSED by a majority vote; 0 abstained; 0 opposed.

OUTSTANDING BUSINESS:

1. **Letter to PPS** - following an open discussion, Board sign-on was approved.
2. **Social Committee Chair position** - Michelle Fitzgerald agreed to be interim Chair and will undertake this role in partnership with others. Support is needed. Brittany is currently managing the CNA Instagram account, Dina is managing Facebook.
3. **Media Team Items:**
 - a. Guidelines Revision. Motion: John McSherry moved to approve the updated guidelines. Rich Burton seconded. Motion passed by a majority vote; 0 abstained, 0 opposed.
 - b. Proposal to move to paper to 12 pages - Motion John McSherry moved to make the motion to move to 12 pages as and when it is financially feasible. Rich Burton seconded. One abstention. Motion passed by majority vote.
4. **Prescott Street Safety Concerns:** Kathleen McConnell presented in the General meeting.
5. **Update on CNA email addresses:**
 - a. Instructions were shared for changing names.
 - b. Board members were requested to please update their names to instead reflect their position (no name required).
6. **Dissolve Emergency Preparedness Ad Hoc Committee:** activities are to be moved to the "Safety and Liveability Standing Committee".

COMMITTEE REPORTS:

1. **Finance Committee:** A report was shared from Heather and Megan.
2. **Land Use Transportation Committee:** An update was shared from Rich Burton.
3. **Media Team:** A report was shared from Dina. Moving to 12 pages in the paper would require additional content such as a monthly media team column, KidsZone, Science corner, and a calendar of events. There would be no advertising on pages 1, 2, 12. Media Team volunteers are needed. Discussion was noted around printing a black and white newspaper. Further discussion needed around moving to a color print.
4. **Social Committee:** reporting is currently on hold until an appointment is made for this position.
5. **Safety and Liveability** - report N/A
6. **Ad-Hoc Committee:** UO Portland Good Neighbor Agreement. An update was shared from Matt Roberts .
7. **Ad-Hoc Committee:** 2023 Budget - A quarterly budget review was shared.
8. **Ad-Hoc Committee:** Emergency Preparedness - An update was shared by Megan and Brittany.

OUTSTANDING ITEMS: NO TIME TO REVIEW THE OUTSTANDING ITEMS BELOW IN THE MEETING

1. **Responding to notices of ADUs;** Rich Burton (LUTC) to get in touch with City and investigate mechanism to email for these updates

2. **36th & Lombard Issues;** Is follow-up with sending invitation to OBOT to attend a future CNA Board meeting once Rich Burton shares a named contact still needed?
3. **International Grove Grant;** Grant application for Board application is still needed.

The meeting was adjourned by Brittany van Der Sale at 18:58

Respectfully submitted,

/s/ Michelle Davies

Michelle Davies, Recording Secretary for 6/7/23.