**Concordia Neighborhood Association**

**Board Meeting MINUTES**

**February 1, 2023**

Web: https://meet.google.com/jwb-ivfb-mcv

Telephone Call in: 1-413-779-5435; PIN: 246824040#

**Board members in attendance:**

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| Chair – Kieran Lee | Absent |
| SW 1 - Javier Puga-Phillips | Present |
| SW 2 - Megan Gobble | Present |
| Treasurer and East 2 - Heather Pashley | Present |
| East 2 - Astrid Furstner | Present |
| NW 1 - Ike Harris | Present |
| NW 2 - Matt Roberts | Present |
| At Large 1 - Robert Bowles | Absent |
| At Large 2 - Patricia McMahon | Present |
| At Large 3 - John Mcsherry | Present |
| At Large 4 - Rich Burton | Present |
| At Large 5 - Michelle Fitzgerald | Absent |
| Vice Chair and At Large 6 - Brittany van Der Sale | Absent |

*Recording Secretary:* Michelle Davies

**ALSO IN ATTENDANCE:**

Gordon Riggs, Media Team Lead; Shawn Mihalik, Isaac Puga-Phillips, Gina and Josh Lavene, Kepper Petzig

**WELCOME AND INTRODUCTIONS**

Matt Roberts called the meeting to order at 7:04pm and a quorum was established. Board attendance included: 7/13 were present.

**Review & approval of agenda and prior minutes**

**MOTION:** Matt Roberts moved to approve the February Agenda of the Board meeting.

**MOTION PASSED** by majority vote; 0 abstained; 0 opposed.

**MOTION:** Matt Roberts moved to approve the January 2023 minutes.

**MOTION PASSED** by majority vote; 0 abstained; 0 opposed.

**Announcements**

Matt noted that there are no plans for the number 17 bus for the next two years. There is time to work with Trimet in the interim to ensure the CNA voice is heard.

Matt shared a proposal to update the Concordia University banners to include the CNA on the banner. Banner samples were shared at the end of the meeting.

Javier shared that the Columbia River VOLKSSPORT Club (CRVC) submitted a Community Partner application to use the community meeting room at Kennedy School for free on the second Monday of each month between 18:30 - 20:30.

**MOTION:** Javier Puga-Phillips moved to approve Columbia River VOLKSSPORT Club as a Community partner and use of the Community room at Kennedy School for free on the second Monday of each month. Astrid Furstner seconded the motion.

**MOTION PASSED** by majority vote; 0 abstained; 0 opposed.

**Old Business**

1. **Board email addresses:** action all to email CNA.it@concordiapdx.org to get support on setting up and accessing the CNA email address.

2. **UO Portland Good Neighbor Agreement (GNA)**. Ad-hoc committee?

 Matt Roberts will act as liaison between the CNA and University.

 It was reported that Concordia previously had a good neighbor agreement.

 Matt will obtain a copy of this agreement and arrange a meeting on campus.

3.  **Ad-hoc Committee; 2023 Budget (consideration for approval)**

 Javier shared that the cost of renting the room at Kennedy school has been increased and will generate more income this year. The 2023 budget has a deficit of $2900. Current reserves stand at $26K in the bank.

**MOTION:** Megan Gobble moved to approve the 2023 Budget. Rich Burton seconded the motion.

**MOTION PASSED** by majority vote; 0 abstained; 0 opposed.

**2023 events review (Javier)**The event calendar for 2023 includes an Easter egg hunt, concert in the park, pride night out, yard sale, Halloween and Holiday party. One abstention was noted in the January minutes and again today (Ike Harris, NW).

**Discussion around getting the budget into ‘black’ i. Re-evaluate 12 page CNews**Shawn shared that ways to increase advertisement space are being considered. This may include more advertising space. This option would require more volunteer writers to produce content across additional pages. Ways to increase revenue will be discussed further at the March CNA Board meeting.

**c. What would the CNA Board like to do proactively with our extra funds annually to support the community?**

**MOTION:** Astrid Furstner moved to remove this item from the agenda permanently as to keep it means it is unfinished business each month. There are no extra funds currently to discuss. Javier Puga-Phillips seconded the motion.

 **MOTION:** Astrid Furstner moved to revise and review this motion. Javier Puga-Phillips seconded the motion.

 **MOTION:** Astried Furstner moved to postpone this agenda item until August 2023.

 **MOTION PASSED by majority vote; 0 abstained; 0 opposed.**

4. From January Board meeting: a. Secretary to look into responding to notices of ADUs and similar. The Land Use Committee will be in action from March and meetings are to take place at The Kennedy School. An article updating on this could be included in the CNA social column.

5. Second ad sales position vacancy (Postponed until March as voted in Jan 2023 Board meeting).

6. 36th & Lombard issues (traffic incidents and dumping of deceased animal remains). The dumping of deceased animal remains appears to have stopped. Traffic issues remain. RV’s that were stationed on Lombard and given notice to leave are now being seen in the neighbourhood.

 Action: Chair to reach out to request a visit from PDOT/ODOT (Portland Department of Transportation/Oregon Department of Transportation) to attend a CNA meeting to discuss the intersection of 36 and Lombard, general issues within the community and other dangerous intersections.

**New items**

1. **Ad-hoc Committee; finding a new Media Team Coordinator**Applications for this vacancy are going to the Chair. The vacancy will be posted on Instagram and Facebook and also feature in the February edition of the newspaper.

  **2. Community Center Discussion a. Update from initial meeting on 12 Jan at St. Michael's Lutheran Church**

Ike shared that there have been two meetings at St Michael’s and that he has requested a good neighbor agreement from PPS (Portland Public Schools). The next meeting is the 13 February and a member of the CNA media team is invited to attend so that an update can be included in the next newsletter. Action: Ike to write a letter to the PPS and share with the CNA Board for Keiran to sign. This letter will outline a request to keep the CNA appraised and included in decision making around the location of the community centre.

The Board Meeting was adjourned by general consent by Matt Roberts at 8.34pm. The next Board meeting will be held on 1 March, 2023.

Respectfully submitted,

*/s/ Michelle Davies*

Michelle Davies, Recording Secretary