CNA Media Team Meeting Agenda | Monday June 6, 2022, 6 - 7:30 p.m. Virtual

In Attendance: Gordon Riggs, Heather Pashley, Gina Levine, Peter Keller, Jon Dickman, Erin Cooper, Rob Cullivan, Shawn Mihalik

Review and finalize the July 2022 CNews line up — content deadline 6/10

- **1. AMERICAN LEGION** STORY/Rob C. PHOTOS Michael French
- 2. BALLMER INSTITUTE UPDATE STORY Mac Larsen PHOTOS ???
- 3. **FEATURE ON UPCOMING CONCERTS** Preview of Son de Cuba July 15 concert/ List of concerts/Rob C. /Javier
- 4. FEATURE ON UPCOMING CONCERTS: Preview of Son de Cuba July 15 concert/List of concerts/Rob C. /Javier
- 5. POSSIBLE ARTS FEATURE ON ANTLER GALLERY Rob C.

Build the August 2022 CNews line up/Brainstorming about CNews

Regular entertainment column; regular schools column; interesting neighbors; neighborhood volunteers; new businesses; more use of photos, regular photographers; more regular writers, etc.

John proposed a humor column. Discussion of syndicating content from other nearby neighborhood sources.

(10 min) Delivery of Print Copies

Discussion of mailed copies of CNew (city hall and advertisers that don't get the paper). Shawn will ask for volunteers to mail 9 papers monthly.

Discussion of going door to door and delivering papers to businesses.

Content Guidelines Refresh

Shawn refreshing content guidelines for clarity, especially with regard to Facebook moderation. Will share for input by media team and approval by Board.

Transition from 8 to 12 pages

Potential quarterly themed special edition insert. Rob strongly feels we need more writers and photographers before we can reliably transition to 12 pages.

Next MT Meeting: Monday June 27, 2022, 6 - 7:30 p.m. | Venue: virtual July issue meeting moved to June 27 to account for July 4 holiday.