

**Concordia Neighborhood Association
Board Meeting MINUTES**

November 3, 2021

Web: <https://meet.google.com/jwb-ivfb-mcv>

Phone: +1 413-779-5435 PIN: 246824040#

NAME & POSITION	PRESENT/ABSENT	NAME & POSITION	PRESENT/ABSENT
Chair Peter Keller	Present	East 2 Joseph Fraley	Present
Vice Chair & SW 1 Garlynn Woodson	<i>Absent</i>	At Large 1 Robert Bowles	Present
Treasurer & East 1 Heather Pashley	Present	At Large 3 John McSherry	<i>Absent</i>
Secretary & At Large 2 John Fitzgerald	<i>Absent</i>	At Large 4 Javier Puga-Phillips	Present
Northwest 1 Ike Harris	Present	At Large 5 Truls Neal	<i>Absent</i>
Northwest 2 Amelie Marian	<i>Absent</i>	At Large 6 Brittany van der Salm	Present
Southwest 2 Matt Boyd	Present		

Recording Secretary: Astrid Furstner

ALSO IN ATTENDANCE:

Nancy Varekamp, C-News Editor; Gordon Riggs, Media Team Lead; Sara Shires, neighbor; Linda Coffeen, neighbor; Brent Furstner, neighbor; and Micah McNelly

WELCOME AND INTRODUCTIONS

The Chair, Peter, called the meeting to order at 6:06 p.m. and a quorum was established. Attendance included: 8/13 were present.

REVIEW & APPROVAL OF AGENDA AND PRIOR MINUTES

MOTION: Heather Pashley moved to approve the November 2021 Agenda of the Board meeting. Robert Bowles seconded.

MOTION PASSED by majority vote; 0 abstained; 0 opposed.

MOTION: Robert Bowles moved to approve the October 2021 Board Minutes as corrected. Matt Boyd seconded the motion.

MOTION PASSED by majority vote; 0 abstained; 0 opposed.

ANNOUNCEMENTS

Chair, Peter Keller sent the letter in support of the historical resource code.

OLD BUSINESS

1. CNA Community Partners – postpone
2. Safety and Livability ad hoc committee – postpone
3. Ad hoc committee regarding interest in a neighborhood block party - postpone
4. Portland Bureau of Emergency Management – postpone
5. Name Change – not included on agenda - postpone
5. Garlynn Woodsong resigned his position as chair of LUTC
6. Whittaker site. Dan Ryan’s office – Jake Dohenblazer submitted a letter regarding the Whittaker site. Nancy asked if we could post the letter. The Chair said he would write back and copy Nancy. The Chair provided information that the City has not made any decisions about the Whittaker site and that the information was leaked.

CNA COMMITTEE REPORTS

Finance Committee: The Chair asked Heather to provide an update on the community room. The Treasurer could not provide information regarding the rental, but did state that transferred \$3,000 from PayPal to the bank account. The Treasurer also informed the Board that she fixed it so that the PayPal is attached to the CNA bank account. The Treasurer stated that we have approximately \$24,000 in the checking account and \$5,000 in savings.

The Treasurer stated that there is no progress regarding the association’s taxes and that she has not had any correspondence with Robert Bowles or Belinda regarding the association’s accounting, but will follow up and report to the Board.

Land Use Transportation Committee (LUTC). The Chair announced that the LUTC Chair, Garlynn Woodsong, had resigned and asked if anyone would like to volunteer. Hearing none, the Chair announced that he would be in search of a replacement.

Media. Gordon Riggs provided an update and announced that the expenses are higher than the income, but that we do have a new advertisement starting December from State Farm (1/4 ad). Javier and media team working on finishing the guidelines for Instagram. The media team discussed having a mailing list for CNA like what NECN does – a monthly email blast. The media team would like to put together a mailing list. Gina and Javier have been assigned to work on it. Monthly email to subscribers using MailChimp – free; no cost. Monthly email would provide information to the CNews, announce upcoming events, i.e., minutes, LUTC, community room rental, social events, essentially anything you would see in the paper as a house ad. Discussion was held regarding sending the emails out in the middle of the month.

MOTION. Joseph Fraley moved that we use the existing email from the media and land use committees and board members, and anyone else associated with CNA to populate the email list

and that we begin a monthly mailing mailer. The motion was seconded by Robert Bowles. **MOTION PASSED** by majority voice vote; 0 voted against; 0 abstained.

Social Committee. Javier reported that we are up 69 followers on Instagram; it is up and running. We had our first Halloween mixer – great success. Nobody was left out. They ended up with 21 people. Thanks to Dogwood. The Holiday party will be December 15 from 7-10. Proof of vaccination will be checked at the door. He plans on inviting other associations to create a stronger neighborhood presence. Peter asked about the budget, and Javier said it was okay. He is open to entertainment ideas. Gina volunteered to help kid activities separate from the bar. There is a limit of 50-70 for the buffet.

The Board Meeting was adjourned by general consent by Peter Keller at 6:56 p.m. The next Board meeting will be held on January 5, 2022, at 7:00 p.m.

Respectfully submitted,

/s/ Astrid B. Furstner

Astrid B. Furstner, Recording Secretary