

Concordia Neighborhood Association
Board Meeting
January 3, 2018
Kennedy School Community Room, 7 to 8:30pm
MINUTES

Board Member Attendance

Chair – Chris Lopez PRESENT	SW 1 – Garlynn Woodsong ABSENT
Treasurer/At Large 6 – Heather Pashley PRESENT	SW 2 – Vacant
Secretary/East 2 – Steve Elder PRESENT	At Large 1– Robert Bowles ABSENT
East 1 – Jody Pollak ABSENT	At Large 2 – Donn Dennis PRESENT
NW 1 – Ike Harris ABSENT	At Large 3 – John McSherry PRESENT
NW 2 –Amelie Marian PRESENT	At Large 4 – Ali Novak PRESENT
	At Large 5 – Truls Neal PRESENT

Also in attendance: Susan Millhauser, Contract Recording Secretary; Nancy Varekamp and Gordon Riggs, Media Team/CNews; Jessica Rojas, NECN; Sonja, neighbor.

Welcome, Introductions and Announcements

Chair Chris Lopez called the meeting to order at 7pm. A quorum was established.

Review and Approve Agenda and Prior Meeting Minutes

Chris reviewed the agenda and requested an additional item be added under New Actionable Items: request from Contract Recording Secretary for a pay increase.

Draft November Board meeting and Annual Meeting minutes were distributed prior to the meeting.

MOTION (Steve/Truls) – To approve the November 1, 2017 Board meeting and Annual meeting minutes as written. 7 in favor, 0 opposed, 1 abstain. MOTION PASSES.

Public Comment (items not on the agenda) – None

Unfinished Business – None

New Actionable Items

1. Review of 2017 CNA Accomplishments

Chris shared some highlights of all of the great events and activities put on by CNA over the past year. Plus CNews is doing great and really close to making money!

2. Movie in the Park – Sponsorship Ask of up to \$750.

Chris presented the request on behalf of the Social Committee:

- Portland Parks has a new application deadline for hosting a movie in the park. It's now due at the end of January, with really short notice of the change provided to neighborhood associations.
- Last year, the first year CNA hosted a movie at Fernhill Park, there was a really big crowd, perhaps 2,000 people.
 - CNA worked with community partners to promote the movie, which had Spanish sub-titles in an effort to be more inclusive.

- These events are very staff intensive, with financial contributions from the Parks Foundation, plus an additional \$750 sponsorship commitment is required.
- Last year Rose City Mortgage, where Robert works, was the sponsor. Since the deadline came so quickly, not sure that Rose City Mortgage will sponsor again. Chris will follow up with Robert but in the event they can't sponsor again, the Social Comm. is asking the Board to approve CNA sponsorship.

MOTION (Steve/Heather) – To authorize spending up to \$750 to sponsor the 2018 Movie in the Park at Fernhill Park. 8 in favor, 0 opposed, 0 abstain. MOTION PASSES.

3. Elect 2018 CNA Officers

Chris noted the Chair was elected at the Annual Meeting. At the January Board meeting, the Board nominates and elects Board members to serve as Vice Chair, Treasurer, and Secretary for 2018.

Steve and Heather expressed interest in continuing to serve as Secretary and Treasurer, respectively.

MOTION (Ali/Heather) – To nominate and elect Steve as Secretary and Heather as Treasurer for 2018. 8 in favor, 0 opposed, 0 abstain. MOTION PASSES.

The Vice Chair position is currently open as Daniel is no longer on the Board. Chris described the duties of the Vice Chair, including running meetings in the Chair's absence (in which case Chris would still prepare the agenda) and running the General meetings on the Chair's behalf. Truls expressed interest in serving as the Vice Chair.

MOTION (John/Steve) – To nominate and elect Truls as Vice Chair for 2018. 8 in favor, 0 opposed, 0 abstain. MOTION PASSES.

4. Plan 2018 CNA Calendar

The Board discussed the usual CNA events and potential dates:

- Spring Egg Hunt – March 31
- Neighborhood Clean Up – May 19
- Sunday Parkways tabling at Fernhill Park – July 23
- Community-wide Yard Sale – July 13-15 (tentative, committee can change as needed)
- Concerts in the Park – First Friday of the month in July, including Movie in the Park in conjunction with one concert, date to be determined.
- Holiday Party – December 11
- General Meetings – First Wednesday of the month at 7pm in March, June, September, and November. (Same night as Board meetings, with Board meeting to be held from 5:30-7pm.)

5. Presentation from Karen Wells, CNA Media Team member and neighbor

Karen introduced herself and shared that she writes for the CNews and was interested in interviewing Board members and other community members for an upcoming article related to the social compact:

- She had shared with the Board, by email before the meeting, information about a book entitled Homegrown Democrat: A Few Plain Thoughts from the Heart of America, by Garrison Keillor, which discusses the social compact.
 - The social compact is made up of natural law and human-made laws that help people in a community stay safe. We live in larger communities now, but in the past we used to have

natural consequences for people who transgressed. Since our communities are larger now, people also face human-made consequences.

- She shared information about 2010 crime stats for Concordia, where there is a one in 23 chance of becoming a victim of a crime (any crime, from property theft and vandalism to person on person crime).
 - These stats got her thinking about natural law and CNA's relationship with its Police Liaison.
- Her goal is to interview at least six Board members, which could feed into a future CNA Voice column. She asked for volunteers and is hoping to start ASAP.
 - Truls and Chris volunteered to talk with Karen. Chris also mentioned he was recently contacted by a neighbor who is interested in starting a community watch and would also pass on their contact information.
 - Karen noted she would also follow up with Board members by email to further solicit volunteers.

CNA Committee Reports

1. Finance – Heather provided an update:

- The Finance Committee didn't meet in December so there was no formal report. The bank balance is about \$30,000.

The Board then discussed the Community Room scheduling and calendar access. Heather requested and received the password. Folks recalled a sub-committee was supposed to meet to discuss updating calendar access and processes, including online payment options, which had been set up but not yet activated.

Gordon noted that Michael, from the Media Team, had updated the scheduling piece. ***Amelie, Chris, and Gordon (in his role as Media Team lead) agreed to meet soon to discuss and figure out next steps.***

2. Land Use and Transportation – Chris read a report from Garlynn, shared via email:

- The LUTC finalized and sent letters regarding Cleaner Air Oregon and the Residential Infill Project to the Oregon Department of Environmental Quality and City of Portland Bureau of Planning and Sustainability, respectively, as previously authorized by the Board.
- The LUTC didn't meet in December.

3. Media – Gordon gave a brief update:

- 2018 will be about the website! They will start by gathering information about how people use it.
- Of course, CNews and social media efforts will continue.

4. Safety and Livability – Truls gave an update:

- They've had two meetings so far, with low attendance. The Committee meets on the prior night of the Board meetings, the second Tuesday of the month in the Community Room.
- At the Annual meeting there was a lot of interest but no one new showed up at the last meeting.
- The plan is to have one more article about the committee in the upcoming CNews to promote the committee and encourage people to show up at the next meeting. If there is still no interest the committee may fold back into LUTC.
 - Chris will forward the email he received from the neighbor interested in starting a neighborhood watch near the Kennedy School.
 - There is a lot of concern about safety and livability on NextDoor. Perhaps a link to the upcoming CNews article could be posted there, too.
 - Perhaps a Saturday coffee meeting might attract more people than an evening meeting.

Board members and guests shared additional thoughts and ideas:

- Jessica shared that the North Precinct is bringing back monthly Public Safety Action Committee (PSAC) meetings, which hadn't met in a while. She also suggested inviting the new North Precinct Commander or Chief Outlaw, the new Police Chief, to an upcoming general meeting.
- Ali observed that when she attended Race Talks she noticed mistrust of the police from community members.
- The Board had moved its meeting time so it would no longer conflict with Race Talks. Perhaps the timing of the Safety and Livability meeting contributes to attendance issues?
- Ali recalled that LUTC members and others were still interested in pursuing a Good Neighbor Agreement between CNA and Concordia University, which is something it was hoped that Safety and Livability could take on. **John, Truls, and Ali agreed to work on the GNA.**
 - Sonja shared that there is a lot of concern at Faubion School over student safety and crossing the street as CU students drive too fast.

4. Social – Chris gave an update:

- The Holiday Party was well attended and super successful! He thanked all of the volunteers. He noted one hiccup – that the cash donations collected for this year's community partner, the NE Community Food Pantry, got stolen at the event. It totaled \$230, which CNA was able to cover with the approved event budget.

New Actionable Items

6. Board Contract Recording Secretary Pay Increase Request

Susan had made a request a few months ago to Heather, Treasurer, and Steve, Secretary, for the Board to consider an increase in the contracted hourly rate from \$15/hour to \$20/hour. She has been supporting the Board since late 2015 and the LUTC since spring 2017 (LUTC rate is \$20/hour). Chris shared that it has been really helpful to have a contractor take minutes so all Board members can participate actively in the meeting.

MOTION (Steve/Truls) – To raise the hourly rate for the Board Contract Recording Secretary from \$15/hour to \$20/hour, not to exceed five (5) hours per month, effective January 1, 2018. 8 in favor, 0 opposed, 0 abstain. MOTION PASSES.

Susan agreed to send an updated scope of work reflecting the pay increase to the Board Secretary and Treasurer.

Meeting Adjourned – Chris adjourned the meeting at 8:15pm. The next Board meeting will be held on Wednesday, February 7, 2018 at 7pm.