

**Concordia Neighborhood Association  
Board Meeting**

June 14, 2016

Kennedy School Community Room, 7 to 8:30pm

**MINUTES**

(Prepared by Susan Millhauser)

**Board Member Attendance**

Chair – Isaac Quintero PRESENT	At Large 1/Treasurer – Robert Bowles PRESENT
East 1 – Steve Elder PRESENT	At Large 2 – Donn Dennis PRESENT
East 2 – VACANT	At Large 3 – Joe Culhane ABSENT
Southwest 1 – Garlynn Woodsong PRESENT	At Large 4/Secretary – Ali Novak PRESENT
Southwest 2 – Daniel Greenstadt PRESENT	At Large 5/Vice Chair – Chris Lopez PRESENT
Northwest 1 – Isham “Ike” Harris PRESENT	At Large 6 – Truls Neal EXCUSED/ABSENT
Northwest 2 –Sean Duffy PRESENT	

Also in attendance: Susan Millhauser, contract Board scribe; Susan Trabucco, Media Committee; Mary Kyle McCurdy, 1000 Friends of Oregon & RIPSAC

**Roll Call/Establish Quorum**

Chair Isaac Quintero called the meeting to order at 7:05 and reviewed the agenda.

**CONSENT AGENDA Approve/Amend Prior Board Meetings Minutes**

Draft minutes for the June Board meeting were distributed prior to the meeting.

*MOTION (Robert/Daniel) – To approve the June Board meeting minutes as drafted. 9 in favor, 0 opposed, 1 abstention. MOTION PASSES.*

**Treasurer’s Report**

Robert provided a brief overview of the written finance report that had been emailed to the Board prior to the meeting. He noted there were no changes to the report, which showed a \$7,503 net for the year through May, with all upcoming expenses budgeted for so no problem covering any outstanding bills.

**Old Business**

**1. Results from Neighborhood Clean Up**

Not yet available, will be presented next month.

**2. NECN Request for New CNA Rep**

A request for a CNA representative was made to attend a Northeast Coalition of Neighborhoods (NECN) meeting the following Tuesday. Isaac said he was able to attend. It was also noted that the current CNA representatives on the NECN board were stepping down so an official CNA representative would be needed. Neighborhood reps are expected to attend the Board meeting on the third Tuesday of the month as well as serve on one committee. Don and Steve each noted they might be interested.

**3. Sanchez Campaign \$200 Issue**

Susan T. provided some background, noting that the campaign for Tawna Sanchez for State Representative had taken out an ad in the Concordia News (CNews), for which it paid \$400. However, upon further

conversation with the City's Office of Neighborhood Involvement (ONI) it was determined that per ONI it was not okay to take a political ad so the \$400 for the ad was returned. However, the campaign had already paid a designer to create the ad, which cost an additional \$200, and asked the CNews to cover that expense. Discussion followed about the miscommunication and concerns around freedom of speech.

*MOTION (Garlynn/Chris) – To pay the Sanchez campaign \$200 for the designed add due to CNA/ONI error and send a letter of apology. 9 in favor, 0 opposed, 1 abstention. MOTION PASSES.*

#### **4. Sunday Parkways, July 24**

The opportunity to table at Fernhill Park during the NE Sunday Parkways event was discussed. Having a booth is free and is a great opportunity to reach thousands of people. Information vendors are encouraged to have some kind of activity and give things out. Chris, Steve, and Isaac agreed to volunteer. It was noted that funds will be needed to purchase giveaways and that some additional money would be needed to purchase a new canopy/shade structure (as they turned out to be more expensive than Chris thought).

*MOTION (Daniel/Chris) – Approve an additional \$50 for a canopy/shade structure (in addition to the \$100 previously approved) and \$200 to purchase giveaway items for NE Sunday Parkways. 9 in favor, 0 opposed, 1 abstention. MOTION PASSES.*

Chris agreed to follow up with volunteers with details and a schedule for the day.

#### **5. Appointment of CNA Treasurer**

Daniel reported that so far there was one interested candidate for the Treasurer position in response to the notice in the CNews. Robert agreed to talk with this person as a next step, with Isaac available to join them, and noted they would need to join the Board. Discussion about the open Board seat being the East 2 position followed, with Robert noting he could move to the East 2 if needed to open up an At Large position. The Board agreed to continue publicizing the open Board seat in the CNews as well.

#### **6. Missing Middle Housing**

Garlynn gave an update on the work of the Residential Infill Project Stakeholder Advisory Committee (RIPSAC), noting he had served on the committee representing the NECN. He noted the City would be doing outreach to gather community input over the summer, and encouraged everyone to attend an upcoming open house and to take the online survey. City staff would then report back to the advisory committee. He described the results of the work, including two reports from the committee (a majority and minority report) as well as a separate City staff proposal. He noted that Portland for Everyone, a citywide coalition of organizations that advocate for diverse and affordable housing options in all of Portland's neighborhoods, was also working on a separate recommendation as a middle ground between the staff, majority, and minority reports.

#### **7. Portland for Everyone**

Garlynn introduced Mary Kyle McCurdy, with 1000 Friends of Oregon and also a member on the RIPSAC, who spoke on behalf of Portland for Everyone. She provided additional perspective about the work of the infill committee and emphasized that the decisions made now will impact the face of housing and affordability over the next 30 years. She noted the committee was tasked with coming up with a proposal to accommodate more housing in single family residential zones and that they looked at things like scale, types of housing and size of lots. She added that 250,000 people are forecast to move to Portland in the next 25 years and that demographics are changing with a growing percentage of one and two person households. She opined that current zoning (45% of Portland is zoned for single-family residential

development) doesn't reflect this change resulting in a mismatch between zoning and changing needs. Mary Kyle shared a map showing current zoning, noting that places like inner SE Portland have a lot of existing non-conforming development, such as duplexes, triplexes, and courtyard apartments, which can provide more affordable housing options that fit in. She shared a handout summarizing and comparing the City staff's proposal with Portland for Everyone's proposal as well as some examples of the needed types of in between housing.

When asked what the Board members could do, Mary Kyle encouraged everyone to attend an open house and take the online survey. She added that the Board could consider endorsing Portland for Everyone. Garlynn noted the land use article in the upcoming CNews would also encourage neighbors to attend open houses and take the survey. Garlynn asked if the Board would like the Land Use and Transportation Committee to discuss the proposals and come back with a recommendation, to which the Board agreed.

## **New Business**

### **1. National Night Out**

Chris shared that each summer National Night Out events are held on the second Tuesday of August in many cities. CNA holds a concert at Fernhill Park that night with a big parade for kids who get to decorate their bikes prior to the parade. Since Faubion School is under construction, the parade will start at Dekum Court this year, which is also hosting a barbecue. He noted that since the parade would be a little longer and a different route than in past years, the City might require a paid permit.

*MOTION (Daniel/Ali) – To approve up to \$750 for National Night Out expenses. 9 in favor, 0 opposed, 1 abstention. MOTION PASSES.*

### **2. Replacement of Two Tables**

Chris related that two CNA folding tables had broken and were not repairable. The tables are provided with rental of the Community Room, so should be replaced. Chris added that at times a few tables were needed for CNA events outside the Kennedy School, so having a full set of tables was important to ensure there weren't conflicts with tables needed as part of the room rental.

*MOTION (Garlynn/Robert) – Authorize up to \$260 for two replacement tables. 9 in favor, 0 opposed, 1 abstention. MOTION PASSES.*

### **3. Concordia News Staffing Update**

Daniel gave an overview of the Board's discussions and decisions over the past few months regarding hiring contract staff for the CNews. He noted the positions advertised: Managing Editor, Editor, Graphic Design/Layout, and Ad Sales, and shared that they received 32 resumes in application. Most of the applications were for the editor and graphic design position, and none were for the ad sales position. Knowing the hiring was time sensitive, the Media Team had met with three candidates and was now asking for direction from the Board on next steps as the decision to contract with someone rests with the Board. Isaac shared his appreciation for the work done so far.

*MOTION (Ali/Garlynn) – Authorize Steve, Susan, and Daniel of the Media Team to make recommendations for the hiring of contractors for the Concordia News tonight if prepared, and to continue to review applications and make hiring recommendations over the next few months, as needed. 6 in favor, 3 opposed, 1 abstention. MOTION PASSES.*

Discussion followed with some Board members expressing a desire not to be too hasty. It was noted that the Board had already approved money to pay contractors on an interim basis. A suggestion was made that the recently approved Media Team hiring committee could bring a recommendation back to the Board in July. Susan T. suggested that in order to get the August issue out, it would be very helpful to have the Board approve the hire for the editor while continuing to work with Gordon, who has been working on an interim basis as the graphic designer.

As Chair, Isaac called an Executive Session at 8:45pm for the purposes of discussing contract hires for the Concordia News. [All meeting attendees that were not Board members left the room.] At 9pm, the Chair declared the meeting to be open again.

*MOTION (Ali/Garlynn) – For the Board to vote to approve the slate of recommended contractors made by the Media Team hiring committee in the Executive Session, as follows: Nancy Varekamp – Editor, Gordon Riggs – Graphic Designer, and Susan Trabucco – Managing Editor. 7 in favor, 0 opposed, 2 abstentions. MOTION PASSES.*

The Media Team hiring committee agreed to continue to advertise and seek applicants for the Ad Sales position, returning to the Board with their recommendations for hiring, for the Board's discussion and approval.

#### **4. Board Member Sign Ups for Summer Events – Concerts in the Park**

A request was made for Board members to volunteer at the upcoming Summer Concerts in Fernhill Park on July 8, 15, 22, 29 and August 2 (National Night Out) to sit at the CNA table, pass the hat, and help make sure the vendors get set up. Portland Parks staff will be there to run things. Ali said she could help on July 8. Chris said he would send out a volunteer sign up sheet to the Board.

#### **5. Better Oregon Presentation Request**

Francisca Garfia from Better Oregon has made a request to make a presentation at the July Board meeting.

#### **6. Upcoming Meeting Dates and Topics**

The Board decided not to meet in August due to having a lack of quorum, as people will be on vacation.

Sean requested time on the July meeting agenda to report back on his survey of neighbors and conversation with Portland Police about safety and livability issues around NE 22<sup>nd</sup> Ave and Alberta Park. Garlynn noted that the LUTC committee is super busy and would appreciate a Safety and Livability Committee getting established again, if Sean was interested in leading the effort.

Sean noted he is still having trouble with his CNA email address.

**Community and Committee Reports** (Each committee to please provide written summary for each board member; prefer report submitted prior to meeting with discussion reserved for meeting.)

[None given.]

#### **Meeting Adjourned**

The Chair adjourned the meeting at 9:15pm